

TICONDEROGA CENTRAL SCHOOL DISTRICT

9 AMHERST AVENUE
TICONDEROGA, NEW YORK 12883

William Brennan, D.D.S.
President, Board of Education

Barbara J. Greer
Clerk, Board of Education



John C. McDonald, Jr., CAS
Superintendent of Schools
Office (518)-585-6674 (Ext. 110)
Fax. (518)-585-2682
jmcDonald@ticonderogak12.org

"SENTINELS FOR EXCELLENCE"

April 9, 2003

Federal Communications Commission
Office of the Secretary,
445-12th Street SW
Washington D C 20554

Reference CC Docket Nos 96-45 and 97-21

Ticonderoga Central Schools requests a review of the Schools and Libraries Division (SLD) appeals decision dated March 6, 2003 on our year 5 form 471 E-rate application. The year 5 form 471 application information is below

Form 471 application number: 330492
Funding request numbers: 893066,893067,893069
Funding year 2002: 7/01/2002 - 06/30/2003
Billed Entity Number: 124332
Applicant's Form Identifier: 471 y5

In their Funding Commitment Decision Letter dated July 30, 2002 the SLD denied funding for our year 5 application based on the date on our signature page of our form 471. We appealed that decision on August 5, 2002 and were notified by the SLD on March 6, 2003 that our appeal had been denied.

My letter of appeal to the SLD on August 5, 2002 explains what happened- that the date I delivered the paper work to Mr. McDonald which was Friday, **January 11, 2002** was placed on the form by the Superintendent's secretary. Mr. McDonald was out of the district that day and would not be back to sign the form until the following Monday, **January 14, 2002**, the allowable signature/submission date. Mr. McDonald signed the form that week and the form was submitted on January 16, 2002 as our postal receipt showed.

When I was contacted last summer by a representative of the SLD about if our form 471 and was for form 470 application number 21882000102234. I responded with a "yes;" because we had only filed one form 470 and one form 471. I was unaware at that time that the date did not accurately reflect the actual signature date.

We feel we are being unfairly penalized for a clerical error that we were unaware of **until** it was too late to fix it. We are hoping your review of this matter will find that an unintentional error was made, the actual signature and submission of our form 471 **was** in accordance with the SLD guidelines and **our requests** should be funded. If need be, please consider this as request for a waiver of the deadline.

If you need further information or have further question. please feel free to contact us.

Note: Funding request 893068 was a duplicate of **893067** due to me inadvertently sending a "worksheet page" along with the **final** page for that Verizon charge. **It** should nor be considered for funding.

Sincerely



William Dodd
E-rate Coordinator
wdodd@ticonderogak12.org
Voice mail: 518-585-6661 ext 159
Fax: 518-585-2682



~~Stephen McDermott~~
Superintendent of Schools
Superintendent of Schools

TICONDEROGA CENTRAL SCHOOL DISTRICT

9 Amherst Avenue
Ticonderoga, NY 12883
Telephone (518) 585-6674 Ext. 110

FAX # (518) 585-2682
FACIMILE COVER SHEET

Please deliver the following to: Greg Lipscomb

FAX #: 202-418-6957 Firm: FCC

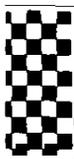
From: William Dodd

Date: 4/9/2003 # of pages including this page 3

Re: Letter of Appeal from Ticonderoga Central
Schools 471 application # 330492

CONFIDENTIALITY NOTE

The documents accompanying this telecopy transmission contain information which is confidential or privileged. The information is intended for the use of the individual or entity names on this transmission sheet. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this telecopied information is PROHIBITED. If you have received this telecopy in error, please notify us by telephone immediately so that we can arrange for the retrieval of the original documents at no cost to you.



o: LIPSCOMB GREG x4188200
rom: UNKNOWN
Time/Date Received: 4/9/03 13:43
Attributes:
Subject:

This Message contains the following components:
[Fax: 3 pages]

March 12, 2003

13 2003

Record of events regarding Ticonderoga form 471 for year 5 (2002-2003):

I gave the signature page for form 471 to Barb Greer in the Superintendent's office on Jan. 11, 2002, (Friday) for Mr. McDonald to sign the following week. Mr. McDonald was out of the office and not due back until Monday, Jan. 14, 2002.

Mr. McDonald signed the signature page the following week (on or after the 14th) and the form was mailed on Jan. 16, 2002 (post office certified mail receipt). This is after the 28 day requirement.

Mrs. Greer typed in Mr. McDonald's name and must of entered the date I dropped the form off and not the date the form was signed.

At the end of July 2002, I was contacted by SLD of the USAC regarding our form 471 and responded with the fax dated 7/23/2002 as per a phone conversation with Jim DiGirolamo. In our conversation he asked if the signature page was correct. At the time I had no idea the date was a problem or an issue and I told him it was correct.

At the beginning of August I received the USAC letter of July 30, 2002 stating funding had been denied.

On August 5, 2002 a letter of appeal was sent to the USAC in accord with their appeal process.

On March 10, 2003 we received notice that the appeal was denied.



William Dodd
Computer Coordinator
Ticonderoga Central Schools

Attachments:

1. Ticonderoga form 471 for year 5 (471y5) with attachments
2. Fax sent to Jim DiGirolamo July 27, 2002
3. USAC letter of funding status dated July 30, 2002
4. Ticonderoga letter of appeal dated August 5, 2002
5. USAC letter of decision dated March 6, 2002

Attachment #1

FCC Form 471

Do not write in this area.

Approval by OMB
3060-0806

Schools and Libraries Universal Service Services Ordered and Certification Form 471

Estimated Average Burden Hours Per Response: 4 hours

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Fund Administrator can set aside sufficient support to reimburse providers for services.

Please read instructions before beginning this application. (See www.sl.universalservice.org for filing this form online)

Applicant's Form Identifier: 471y5
Create your own code to identify THIS Form 471

Block 1: Billed Entity Information

(The "Billed Entity" is the entity paying the bills for the services listed on this form.)

Name of Billed Entity (30 characters max.) Ticonderoga Central Schools

Funding Year: July 1, 2002 through June 30, 2003 | 3 Entity Number (up to 10 digits) 124332

a Street Address, P.O. Box, or Route Number 351 Amherst Ave.

City Ticonderoga State NY Zip Code 12883-1430

Telephone Number (10 digits + ext.) (518) 585-6661 ext. 0159

Fax Number (10 digits) (518) 585-2682

E-mail Address (50 characters max.) wdodd@ticonderoga.k12.org

- Type of Application
- School (public or non-public school)
 - School District (LEA; public or non-public (e.g., diocesan) local district representing multiple schools)
 - Library (library (i.e. outlet/branch, system))
 - Consortium Check here if any members of this consortium are ineligible non-governmental entities.

6a Contact Person's Name William Dodd

First, fill in every item of the Contact Person's information below that is different from Item 4, above.

Then check the box next to the preferred mode of contact. (At least one box MUST be checked.)

b Street Address, P.O. Box or Route Number

City State Zip Code

c Telephone Number (10 digits + ext.) () - - - - - ext.

d Fax Number (10 digits) () - - - - -

e E-mail Address (50 characters max.)

f Holiday/vacation/summer contact information: e-mail or phone 518-962-8939

Block 2: Minor Modification to Existing Contract?

7 Check if this Form 471 represents a minor modification, such as a modification of services, to a Form 471 for which you already have a Receipt Acknowledgement Letter. Provide the data requested below, attach a Description of Services highlighting the modified service, and sign Block 6.

Form 471 Application #: Funding Request Number:

Minor modification requests can be filed MANUALLY only. Please see www.sl.universalservice.org for filing instructions.

Entity Number 124332
 Contact Person William Dodd

Applicant's Form Identifier 471x5
 Phone Number 518 555 6661 ext 159

Block 3: Impact of Service!

Please provide your best estimate of districts complete 8a. Libraries complete 8b.

a Number of students to be served 4,21

The following questions seek summarize only those rows that are relevant to 1

IF THIS APPLICATION INCLUDES...

- a (Schools/districts/consortia only) Telephone service
- b High-bandwidth voice/data/video service: How many buildings served before and after your order?
- c High-bandwidth voice/data/video service: Highest speed before and after your order?
- d Dial-up Internet connections: How many before and after your order?
- e Dial-up Internet connections: Highest speed before and after your order?
- f Direct connections to the Internet: How many before and after your order?
- g Direct connections to the Internet: Highest speed before and after your order?
- h Internet access (for schools): How many buildings have Internet access before and after your order?
- i Internet access (for libraries): How many buildings have Internet access before and after your order?
- j Internet access: How many computers (or other devices) with Internet access before and after your order?
- k Other technology outcomes: (please specify):

Ordered in THIS Application

The number of people who will be served by all of the services ordered in this Form 471. Schools/schools complete 8a and/or 8b. Consortia complete 8a and/or 8b.

a Number of library patrons to be served

outcome information based on the services ordered in this Form 471 application. Please complete application

	BEFORE ORDER	AFTER ORDER
a: How many classrooms had phone service before and after your order?	0	0
b: How many buildings served before and after your order?	4	4
c: How many buildings served high-bandwidth service before and after your order?	T1	T1
d: How many dial-up Internet connections before and after your order?	3	3
e: What is the highest speed of dial-up Internet connections before and after your order?	56K	56K
f: How many direct connections to the Internet before and after your order?	2	2
g: What is the highest speed of direct connections to the Internet before and after your order?	T1	T1
h: How many buildings have Internet access before and after your order?	104	104
i: How many buildings have Internet access before and after your order?		
j: How many computers (or other devices) with Internet access before and after your order?	150	150
k: Other technology outcomes: (please specify):		

Block 4: Discount Calculation

Use Worksheets (pages 3a, 3b, and 3c)

Use the 4 worksheets for use in calculating your discount for services. You will complete one or more worksheets. Each worksheet has instructions.

- For each district, use Worksheet A (page 3a).
- For each system, use Worksheet B (page 3b).
- Use Worksheet C (page 3c), and include as many Worksheets A and B as you need in a backup documentation.

Entry Number 124332	Contact Person William D. ...	Applicant's Form Identifier 47125	Phone Number 578 585 661 ext 159				
<p>Block 5: Discount Funding Request(s)</p> <p>Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.</p> <p style="text-align: right;">Block 5, page <u>1</u> of <u>3</u></p>				(To be assigned by administrator)			
11 Category of Service (only ONE category should be checked)	<input checked="" type="radio"/> Telecommunications Service <input type="radio"/> Internet Access <input type="radio"/> Internal Corrections						
12 Form 470 Application Number (15 digits)	21820000402234						
13 SPIN - Service Provider Identification Number (9 digits)	143001192						
14 Service Provider Name	AT+T Corp.						
20 Contract Expiration Date (mm/dd/yyyy)							
19b Service End Date (mm/dd/yyyy) (use only for "T" or "MTR" services)	06/30/2003						
19a Service Start Date (mm/dd/yyyy)	07/01/2002						
18 Contract Award Date (mm/dd/yyyy)							
17 Allowable Vendor Selection/Contract Date (mm/dd/yyyy) (based on Form 470 filing)							
16 Billing Account Number (e.g., billed telephone number)	620 6014730 001						
15 Contract Number (if available; use "1" if limited services, "MTR" if month-to-month services as described in instructions)	T						
21 Description of This Service:	You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below.						
22 Entity/Entities Receiving This Service:	a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service: _____ b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): A-1						
23 Calculations							
A	B	C	D	E	F	G	
Monthly \$ charges (total amount per month for service)	How much of the amount in (A) is ineligible?	Eligible monthly pre-discount amount (A minus B)	# of months service provided in program year	Annual pre-discount \$ amount for eligible recurring charges (C x D)	Annual non-recurring (one-time) \$ charges (F) is ineligible?	How much of the amount in (F) is ineligible?	
H	I	J	K	Non-Recurring Charges			
Annual eligible pre-discount \$ amount (F minus G) for one time charges	Total program year pre-discount \$ amount (E + H)	% discount (from Block 4 Worksheet)	Funding Commitment \$ Request (1 x J)	Total Charges			
0	0	0	0	0	0	0	
\$2,12.33	0	242.33	12	\$2,908.00	0	0	
\$2,908	70%	\$2,035.60					

Block 5: Discount Funding Request(s)
 Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

Block 5, page 2 of 3

Entity Number 129332
 Contact Person William D. Bell
 Applicant's Form Identifier 47125
 Phone Number 518 585 6661 ext 159

11 Category of Service (only ONE category should be checked) <input checked="" type="checkbox"/> Telecommunications Service <input type="checkbox"/> Internet Access <input type="checkbox"/> Internal Connections		12 Form 470 Application Number (15 digits) 218720000402234	
13 SPIN - Service Provider Identification Number (9 digits) 143001359		14 Service Provider Name Verizon New York Inc.	
15 Contract Number (if available, use "T" if limited services, "M" if month-to-month services as described in instructions) T		16 Billing Account Number (e.g., billed telephone number) 518 585 6661 667 247	
17 Allowable Vendor Selector/Contract Date (mm/dd/yyyy) (based on Form 470 filing)		18 Contract Award Date (mm/dd/yyyy)	
19a Service Start Date (mm/dd/yyyy) 07/01/2002		19b Service End Date (mm/dd/yyyy) (use only for "T" or "M" services) 06/30/2003	
20 Contract Expiration Date (mm/dd/yyyy)		21 Description of This Service: You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label Attachment # 1	
22 Entity/Entities Receiving This Service: a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service: M-1 b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1):			
23 Calculations			
Recurring Charges		Non-Recurring Charges	
A	Monthly \$ charges (total amount per month for service)	A	Total program year pre-discount \$ amount (E + H)
B	How much of the amount in (A) is ineligible?	B	Annual eligible pre-discount \$ amount (F minus G) for one-time charges (F is ineligible) How much of the \$ amount in (F) is ineligible?
C	Eligible monthly pre-discount amount (A minus B)	C	Annual non-recurring (one-time) \$ charges (F) \$ charges
D	# of months service provided in program year	D	Annual pre-discount \$ amount for eligible recurring charges (C x D)
E	Annual pre-discount \$ amount for eligible recurring charges (C x D)	E	Annual pre-discount \$ amount for eligible recurring charges (C x D)
F	Annual non-recurring (one-time) \$ charges (F) \$ charges	F	Annual pre-discount \$ amount for eligible recurring charges (C x D)
G	How much of the \$ amount in (F) is ineligible?	G	Annual pre-discount \$ amount for eligible recurring charges (C x D)
H	Annual eligible pre-discount \$ amount (F minus G) for one-time charges (F is ineligible) How much of the \$ amount in (F) is ineligible?	H	Annual pre-discount \$ amount for eligible recurring charges (C x D)
I	Total program year pre-discount \$ amount (E + H)	I	Annual pre-discount \$ amount for eligible recurring charges (C x D)
J	% discount (from Block 4 Worksheet) (I x J)	J	Annual pre-discount \$ amount for eligible recurring charges (C x D)
K	Funding Commitment \$ Request (I x J)	K	Annual pre-discount \$ amount for eligible recurring charges (C x D)

\$2002.94	0	\$2002.94	12	\$24,035.32
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Entity Number 124332 Contact Person William Dodd
 Applicant's Form Identifier 47125 Phone Number 578-585-6661 ext 159

Block 5: Discount Funding Request(s)

Instructions: Use one Block 5 page for EACH service (Funding Request Number) for which you are requesting discounts. Make as many copies of this page as necessary, and number the completed pages to assure that they are all processed correctly.

Block 5, page 3 of 3

FRN: (to be filled) at this time.

11 Category of Service (only ONE category should be checked)
 Telecommunications Service Internet Access Internal Corrections

12 Form 470 Application Number (15 digits) 21820000402239

13 SPIN - Service Provider Identification Number (9 digits)

14 Service Provider Name Verizon - New York Inc.
 143001359

15 Contract Number (if available; use "T" if tariffed services, "MTR" if month-to-month services as described in instructions) ATM

16 Billing Account Number (e.g. billed telephone number) 518 M56-3334069

17 Allowable Vendor Selection/Contract Date (m/m/d/yyyy) (based on Form 470 filing)

18 Contract Award Date (m/m/d/yyyy)

19a Service Start Date (m/m/d/yyyy) 07/01/2002

19b Service End Date (m/m/d/yyyy) (use only for "T" or "MTR" services) 06/30/2003

20 Contract Expiration Date (m/m/d/yyyy)

21 Description of This Service:
 You MUST attach a description of the service, including a breakdown of components and costs, plus any relevant brand names. Label this description with an Attachment #, and note number in space provided below.
 Attachment # 1

22 Entity/Entities Receiving This Service:
 a. If the service is site-specific (provided to one site and not shared by others), list the Entity Number of the entity from Block 4 receiving this service:
 b. If the service is shared by all entities on a Block 4 worksheet, list the worksheet number (e.g., A-1): A-1

23 Calculations

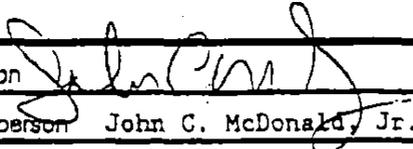
Recurring Charges		Non-Recurring Charges			Total Charges					
A	B	C	D	E	F	G	H	I	J	K
Monthly \$ charges (total amount per month for services)	How much of the amount in (A) is eligible?	Eligible monthly pre-discount amount (A) minus (B)	# of months service provided in program year	Annual pre-discount amount for eligible recurring charges (C x D)	Annual non-recurring (one-time) \$ charges (E)	How much of the \$ amount in (F) is eligible?	Annual eligible pre-discount \$ amount (F) minus (G) for one-time charges	Total program year pre-discount \$ amount (E + H)	% discount (from Block 4 Worksheet)	Funding Commitment \$ (I x J)
\$400.62	0	\$400.62	12	\$4,807.48	0	0	0	\$4,807.48	70%	\$3,365.24

Do not write in this area

Entity Number <u>124332</u>	Applicant's Form Identifier <u>47145</u>
Contact Person <u>William David</u>	Phone Number <u>518-585-6661 ext 159</u>

Block 6: Certifications and Signature

- 24 The entities listed in Block 4 of this application are eligible for support because they are: (Check one or both.)
- a schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
 - b libraries or library consortia eligible for assistance from a State library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools, including, but not limited to elementary and secondary schools, colleges, or universities.
- 25 The eligible schools and libraries listed in Block 4 of this application have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
- 26 All of the schools and libraries or library consortia listed in Block 4 of this application are covered by:
- a an individual technology plan for using the services requested in this application; and/or
 - b higher-level technology plan(s) for using the services requested in this application; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 27 Status of technology plans (If representing multiple entities with mixed technology plan status, check both a and b):
- a technology plan(s) has/have been approved; and/or
 - b technology plan(s) will be approved by a state or other authorized body; or
 - c no technology plan needed; applying for basic local and long distance telephone service only.
- 28 I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurement of services for which support is being sought.
- 29 I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
- 30 I certify that the entity(ies) I represent has complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments.
- 31 I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- 32 I recognize that I may be audited pursuant to this application. I will retain for five years any and all worksheets and other records that I rely upon to fill out this application, and, if audited, will make available to the Administrator such records.
- 33 I certify that I am authorized to submit this request on behalf of the abovenamed entities, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

34 Signature of authorized person 	35 Date 1-11-02
36 Printed name of authorized person John C. McDonald, Jr.	
37 Title or position of authorized person Superintendent of Schools	
38 Telephone number of authorized person: (518) 585-6674, ext. 110	
Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.	
The Americans with Disabilities Act, the Individuals with Disabilities Education Act and the Rehabilitation Act may impose obligations on entities to make the services purchased with these discounts accessible to and usable by people with disabilities.	

Entity Number <u>124332</u>	Applicant's Form Identifier <u>471 VS</u>
Contact Person <u>William Dudd</u>	Phone Number <u>518-585-6661 ext 159</u>

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator, 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order service eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or a potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding.

If you owe a past due debt to the Federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. (No. 104-13, 44 U.S.C. § 3501, et seq.

Public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554.

Please submit this form to:

**SLD-Form 471
P.O. Box 7026
Lawrence, Kansas 66044-7026**

For express delivery services or U.S. Postal Service, Return Receipt Requested, mail this form to:

**SLD-Form 471
c/o Ms. Smith
3833 Greenway Drive
Lawrence, Kansas 66046
(888) 203-8100**

Form 471 Attachment #1
Ticonderoga Central Schools
Entity number **124332**
Form identifier **471Y5**

Service Provider: Verizon New York Inc.
SPIN: **143001359**

Description of service:

Basic telephone service and T1 connection between buildings **for** voice

Basic phone service:

Account number: (main billing number) **518 585 6661 667 247**

(other lines and account numbers)

518 585 7437750242

518 5859065 867249

518 585 9734498244

5185856836241241

518585 6827880247

518 585 6256631244

The above lines are used on a rotating basis by the **districts** Merlin phone system for incoming and outgoing calls by all the buildings and **all** phones.

Average monthly ~~cost=\$2,002.94~~ Estimated yearly ~~cost=\$24,035.24~~

T1 connection:

Account number:

Connection,between buildings for the **districts** Merlin phone **system.**

Average monthly ~~cost=\$400.62~~ Estimated yearly ~~cost=\$4,807.48~~

Form 471 Attachment #2Ticonderoga ~~Central~~ Schools

Entity number 124332

Fora identifier **471Y5****Service Provider: AT&T Corp.**

Account number: 020 601 4730 001

SPIN: 143001 192

Description of service: Telecommunications. Regular long distance phone service.

Yearly cost based on **average** monthly cost *times* 12 months.

$\$242.33 \times 12 = \$2,908.00$

Phone numbers included are:

518-585-6661

518-585-7437

518-585-9065

518-585-9734

518-585-6836

518-585-6827

518-585-6256

U.S. Postal Service
CERTIFIED MAIL RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

9542 0298 7436
7000 3670 0000 0000 0000 0000

WM Dodd - THS

Postage	\$.80
Certified Fee	2.10
Return Receipt Fee (Endorsement Required)	1.50
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$ 4.40

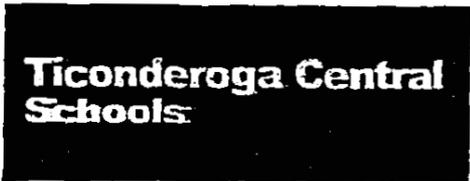
TICONDEROGA NY
Postmark Here
JAN 16 2002
12883

Recipient's Name (Please Print Clearly) (to be completed by mailer)
S.D. - From 471
Street, Apt. No., or PO Box No. 4 Ms Smith
City, State, ZIP+4
Lawrence Kansas 66046

PS Form 3800, February 2000

Attachment 2

Ticonderoga High School
Resource Center
Calkins Place
Ticonderoga, New York 12883
(518) 585-4076
fax: (518) 585-5282



Fax

To: Jim DiGirolamo From: William Dodd
 Fax: 973-599-6521 Pages: 2 (including cover)
 Phone: _____ Date: 7/23/02
 Re: _____ CC: _____

- Urgent For Review Please Comment Please Reply Please Recycle

COMMENTS:

Confidentiality Note

The documents accompanying this telecopy transmission contain information which is confidential or privileged. The information is intended for the use of the individual or entity named on this transmission sheet. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this telecopied information is PROHIBITED. If you have received this telecopy in error, please notify us by telephone immediately so that we can arrange for the retrieval of the original documents at no cost to you.

TICONDEROGA CENTRAL SCHOOL DISTRICT

CALKINS PLACE
TICONDEROGA, NEW YORK 12883

Edward Tatko
High School Principal
518-585-6661 x118



July 23, 2002

Jim DiGirolamo
Schools and Libraries Division

Jim;

As per our conversation on July 23, this is to give written confirmation that you should delete FRN 893068 ~~from~~ our form 471 **with** the application number 330492. I had inadvertently included a scratch **copy** of block 5, **page 2** when I **sent** in ~~our~~ form 471.

Also, keep the form 470, application number 218820000402234 **as the establishing** 470 for our form 471.

Sincerely,

A handwritten signature in black ink that reads 'William Dodd'. The signature is written in a cursive style.

William Dodd
E-Rate Coordinator

TRANSMISSION VERIFICATION REPORT

TIME : 07/23/2002 00:56
NAME : TICNDRGAHS
FAX : 5185855282
TEL : 5185854076

DATE, TIME	07/23 09:55
FAX NO. /NAME	14735996521
DURATION	00:00:45
PAGE(S)	02
RESULT	OK
MODE	STANDARD ECM

Attachment 3

WAC**Universal Service Administrative Company**
Schools & Libraries Division**FUNDING COMMITMENT DECISION LETTER**

(Funding Year 2002: 07/01/2002 - 06/30/2003)

July 30, 2002

TICONDEROGA CENTRAL SCHOOLS
WILLIAM DODD
351 AMHERST AVE.
TICONDEROGA, NY 12883-1430Re: Form 471 Application Number: 330492
Funding Year: 2002: 07/01/2002 - 06/30/2003
Billed Entity Number: 124332
Applicant's Form Identifier: 471 Y5

Thank you for your Funding Year 2002 E-rate application and for any assistance you provided throughout our review. We have completed review of your Form 471. This letter is to advise you of our decision(s).

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. We have reviewed each Discount Funding Request on your Form 471 application and have assigned a Funding Request Number (FRN) to each Block 5. The enclosed report includes a list of the FRNs from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) upon the filing of your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that defines each line of the Report.

NEXT STEPS

FILE FORM 486. Once you have reviewed this letter and have determined that some or all of your requests have been funded, your next step to facilitate receipt of discounts as featured in this letter will be to file an FCC Form 486 with the SLD. The Form 486 notifies the SLD to begin payment to your service provider and provides certified indication that your technology plan(s) has been approved by an SLD certified Technology Plan Approver. The Form 486 and instructions and the list of SLD certified Technology Plan Approvers can be found on the SLD web site at <www.sl.universalservice.org> or you can call the SLD Client Service Bureau at 1-888-203-8100 and ask that the form be sent to you. The Form 486 dated July, 2001 in the lower right corner MUST be used for Funding Year 2002 and for any previous funding years. Submissions of earlier versions of the Form 486 will be returned to you and will not be able to be processed. As you complete Form 486, you should also contact your service provider to verify they have received notice from the SLD of your funding commitments. After the SLD processes your Form 486, we can process invoices for services that have been provided to you.

DEADLINE FOR FORM 486. Form 486 must be postmarked within 120 days of the Service Start Date featured on the Form 486 or within 120 days of the date of the Funding Commitment Decision Letter, whichever is later. If the Form 486 is postmarked after the later of those two dates, the date 120 days before the Form 486 postmark date will become the start date for discounted services. If the service start date is moved, your funding commitment may be reduced. You are advised to keep proof of the date of mailing of your form(s).

REVIEW CIPB REQUIREMENTS. On December 21, 2000, the Children's Internet Protection Act (CIPA) was signed into law. That law requires schools and libraries that receive Universal Service discounts for certain services to adopt an Internet safety policy incorporating the use of filtering or blocking technology on computers with Internet access as a condition of receiving those discounts. Funding Year 2002 may be the Second Funding Year for purposes of CIPA for one or more schools and/or libraries represented on your Form 486. (Funding Year 2002 is the Second Funding Year for purposes of CIPA for a school or library if a Form 486 for internet access or internal connections was successfully data entered for Funding Year 2001. See the section of the Form 486 Instructions entitled "Impact of CIPA Requirements on Form 486" for more information on First, Second and Third Funding Years.) If funding Year 2002 is the Second Funding Year for purposes of CIPA for one or more schools and/or libraries represented on your Form 486, those school(s) and/or library(ies) must certify that they are in compliance with CIPA unless state or local procurement rules or regulations or competitive bidding requirements prevent the making of the certification otherwise required. A school or library so prevented may request a waiver for Funding Year 2002. Certification(s) for purposes of CIPA and CIPA waiver request(s) must be made on the Form 486 or the Form 479, whichever is appropriate. See the Form 486 Instructions and the Form 479 Instructions for more information. You may also refer to the SLD web site at <www.sl.universalservice.org> or call the Client Service Bureau at 1-888-203-6100 for more information about Form 486, Form 479, and the requirements of CIPA.

FILE FORM 472 (APPLICANT) or FORM 474 (SERVICE PROVIDER). After a Form 486 has been properly filed, the SLD must receive an invoice from either the applicant or the service provider in order to make payments for approved discounts on eligible services. Form 472, Billed Entity Applicant Reimbursement (BEAR) Form, is filed by the applicant; Form 474, Service Provider Invoice Form, is filed by the service provider.

NEW DEADLINES FOR INVOICES. Invoices must be postmarked within 90 days of the last date to receive service or within 90 days of the date of the Form 486 Notification Letter, whichever is later. If an invoice is postmarked after the later of those two dates, payment will be denied.

TO APPEAL THESE FUNDING COMMITMENT DECISIONS

If you wish to appeal the Funding Commitment Decision(s) (FCD) indicated in this letter, your appeal must be RECEIVED BY THE SCHOOLS AND LIBRARIES DIVISION (SLD) WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which FCD Letter you are appealing. Indicate the relevant funding year and the date of the Funding Commitment Decision Letter. Your letter of appeal must also include the applicant name, the Form 471 Application Number, and the Billed Entity Number from the top of your FCD Letter.
3. Identify the particular Funding Request Number (FRN) that is the subject of your appeal. When explaining your appeal, include the precise language or text from the Funding Commitment Decision Letter that is at the heart of your appeal. By pointing us to the exact words that give rise to your appeal, the SLD will be able to more readily understand and respond appropriately to your appeal. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by calling the Client Service Bureau.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket Nos. 96-45 and 97-21 on the first page of your appeal to the FCC. Your appeal must be RECEIVED BY THE FCC WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER. Failure to meet this requirement will result in automatic dismissal of your appeal. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by calling the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options because of continued substantial delays in mail delivery.

to the FCC. If you are submitting your appeal via United States Postal Service, send to: PCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the universal service mechanisms for schools and libraries. FCC Form 471 Applicants who have received funding commitments continue to be subject to audits and other reviews that SLD or the Federal Communications Commission may undertake periodically to assure that funds have been committed and are being used in accordance with all such requirements. If the SLD subsequently determines that its commitment was erroneously issued due to action or inaction, including but not limited to that by SLD, the Applicant, or Service Provider, and that the action or inaction was not in accordance with such requirements, SLD may be required to cancel these funding commitments and seek repayment of any funds disbursed not in accordance with such requirements. The SLD, and other appropriate authorities (including but not limited to USAC and the PCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

We look forward to continuing our work with you on connecting our schools and libraries through advanced telecommunications services.

Sincerely,

Schools and Libraries Division
Universal Service Administrative Company

Enclosures

A GUIDE TO THE FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each E-rate funding request from your application. We are providing the following definitions.

FUNDING REQUEST NUMBER (ERN): A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to Applicants and Service Providers the status of individual discount funding requests submitted on a Form 471.

FUNDING STATUS: Each ERN will have one of three definitions: "Funded," "Not Funded," or "As Yet Unfunded."

1. An ERN that is "Funded" will be approved at the level that SLD determined is appropriate for that item. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An ERN that is "Not Funded" is one for which no funds will be committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision," and amplification of that explanation may be offered in the section, "Funding Commitment Decision Explanation." An ERN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An ERN that is "As Yet Unfunded" reflects a temporary status that is assigned to an ERN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for internal connections at a particular discount level. For example, if your application included requests for discounts on both telecommunications services and internal connections, you might receive a letter with our funding commitment for your telecommunications funding requests and a message that your internal connections requests are "As Yet Unfunded." You would receive a subsequent letter(s) regarding the funding decision on your internal connections requests.

SERVICES ORDERED: The type of service ordered from the service provider, as shown on Form 471.

SPIN (Service Provider Identification Number): A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

SERVICE PROVIDER NAME: The legal name of the service provider.

CONTRACT NUMBER: The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.

BILLING ACCOUNT NUMBER: The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on Form 471.

EARLIEST POSSIBLE EFFECTIVE DATE OF DISCOUNT: The first possible date of service for which the SLD will reimburse service providers for the discounts for the service.

CONTRACT EXPIRATION DATE: The date the contract expires. This will be present only if a contract expiration date was provided on Form 471.

SITE IDENTIFIER: The Entity Number listed in Form 471, Block 5, Item 22a will be listed. This will appear only for "site specific" ERNs.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES: Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service provided in the funding year.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES: Annual eligible non-recurring charges approved for the funding year.

PRE-DISCOUNT AMOUNT: Amount in Form 471, Block 5, Item 23, Column I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY THE SLD: This is the discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse service providers for the approved discounts for this service for this Funding Year. It is important that you and the service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry may amplify the comments in the "Funding Commitment Decision" area.

FUNDING COMMITMENT REPORT

Form 471 Application Number: 330492
 Funding Request Number: 893066 Funding Status: Not Funded
 Service: Ordered: Telecommunications Service
 SPIN: 143001192 Service Provider Name: AT&T Corp.
 Contract Number: T
 Billing Account Number: 020 601 4730 001
 Earliest Possible Effective Date of Discount: 07/01/2002
 Contract Expiration Date: 06/30/2003
 Annual Pre-discount Amount for Eligible Recurring Charges: \$2,907.96
 Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
 Pre-Discount Amount: \$2,907.96
 Discount Percentage Approved by the SLD: N/A
 Funding Commitment Decision: \$0.00 - Signature Violation
 Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Funding Request Number: 893067 Funding Status: Not Funded
 Services Ordered: Telecommunications Service
 SPIN: 143001359 Service Provider Name: Verizon - New York Inc.
 Contract Number: T
 Billing Account Number: 518 585 6661 667 247
 Earliest Possible Effective Date of Discount: 07/01/2002
 Contract Expiration Date: 06/30/2003
 Annual Pre-discount Amount for Eligible Recurring Charges: \$24,035.28
 Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
 Pre-Discount Amount: \$24,035.28
 Discount Percentage Approved by the SLD: N/A
 Funding Commitment Decision: \$0.00 - Signature Violation
 Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Funding Request Number: 893068 Funding Status: Not Funded
 Services Ordered: Telecommunications Service
 SPIN: 143001359 Service Provider Name: Verizon - New York Inc.
 Contract Number: T
 Billing Account Number: 518 585 6661 667 247
 Earliest Possible Effective Date of Discount: 07/01/2002
 Contract Expiration Date: 06/30/2003
 Annual Pre-discount Amount for Eligible Recurring Charges: \$24,035.28
 Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
 Pre-Discount Amount: \$24,035.28
 Discount Percentage Approved by the SLD: N/A
 Funding Commitment Decision: \$0.00 - Signature Violation
 Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Funding Request Number: 893069 Funding Status: Not Funded
 Services Ordered: Telecommunications Service
 SPIN: 143001359 Service Provider Name: Verizon - New York Inc.
 Contract Number: MTM
 Billing Account Number: 518 M56-3334069
 Earliest Possible Effective Date of Discount: 07/01/2002
 Contract Expiration Date: 06/30/2003
 Annual Pre-discount Amount for Eligible Recurring Charges: \$4,807.44
 Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
 Pre-Discount Amount: \$4,807.44
 Discount Percentage Approved by the SLD: N/A
 Funding Commitment Decision: \$0.00 - Signature Violation
 Funding Commitment Decision Explanation: signature date violation, signature prior to establishing 470 allowable contract date

Attachment 4

TICONDEROGA CENTRAL SCHOOL DISTRICT9 AMHERST AVENUE
TICONDEROGA, NEW YORK 12883William Brennan, D.D.S.
President, Board of EducationBarbara J. Greer
Clerk, Board of EducationJohn C. McDonald, Jr., CAS
Superintendent of Schools
Office (518)-585-6674 (Ext. 110)
Fax: (518)-585-2682
jmcDonald@ticonderogak12.org

"SENTINELS FOR EXCELLENCE"

August 5, 2002

Letter of Appeal
Schools and Libraries Division
Box 125 - Correspondence Unit
80 South Jefferson Road
Whippany, NJ 07981Re: Appeal of SLD Funding Commitment Decision Letter to Ticonderoga Central
Schools for Form 471 application number 330492

Contact Information:

William Dodd
E-rare Coordinator
Ticonderoga Central Schools
351 Amherst Ave.
Ticonderoga, NY 12883
Voiced 518-585-6661 ext 159
Fax: 518-585-2682
E-mail: wdodd@ticonderogak12.org

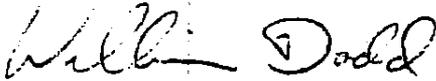
SLD action being appealed:

Funding Commitment Decision Letter dated July 30, 2002
Form 471 application number: 330492
Funding year 2002: 7/01/2002 - 06/30/2003
Billed Entity Number: 124332
Applicant's Form Identifier: 471 y5

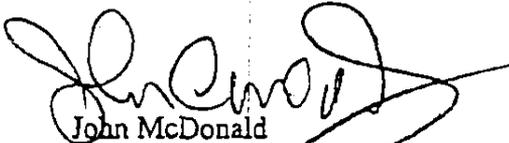
Ticonderoga Central Schools would like to appeal the funding decision for all our funding requests. We feel the reason given is not justified. Our Form 471 was mailed on Jan 16, 2002 as shown on our mailing receipt. This is after the 28 day deadline (our form 470 was filed Dec 17, 2001). In the process of getting together the documentation and preparing Form 471, I left the Superintendent's signature page with his secretary to be signed when he was available. After the deadline I finishing the Form 471. picked up the signature page, and mailed it. I didn't realize the signature date was incorrect. Attached is a copy of the mail receipt.

If you have any further questions or wish further information, please let me know. I will be out of town Aug 23- Sept 2.

Sincerely,



William Dodd
E-rate Coordinator



John McDonald
Superintendent of Schools

Attachment 5

Universal Service Administrative Company
Schools & Libraries Division

August 8, 2002

William Dodd
Ticonderoga Central School District
9 Amherst Avenue
Ticonderoga, NY 12883

William Dodd:

The Schools and Libraries Division of the Universal Service Administrative Company has received your correspondence dated August 5, 2002 on August 5, 2002 regarding the 2002-2003 funding decision on your application 330492. Here are the steps that will follow:

1. We will review your correspondence carefully to identify the specific issue(s) it raises.
2. We will consult the program integrity assurance records and all supporting documentation for the application. Our goal is to determine whether the program rules were administered appropriately in processing your application.
3. Once the review process is completed we will respond in writing and state whether your appeal is approved, denied or approved in part. We will then follow with a funding commitment decision letter for any approved appeal resulting in additional discounts for your application. Funds have been set aside to implement funding decisions for appeals approved by the SLD and/or the Federal Communications Commission.

We have begun in-depth review of the appeals we have received, and our goal is to respond to you as promptly as possible. We thank you in advance for your patience as we handle your case with the care and attention it deserves.

Schools and Libraries Division
Universal Service Administrative Company



Universal Service Administrative Company
Schools & Libraries Division

Administrator's Decision on Appeal - Funding Year 2002-2003

March 6, 2003

William Dodd

Ticonderoga Central School District
351 Amherst Avenue
Ticonderoga, NY 12883

Re: **Billed** Entity Number: 124332
471 Application Number: 330492
Funding Request Number(s): 893066, 893067, 893068, 893069
Your Correspondence Dated: August 5, 2002

After thorough review and investigation of all relevant facts, the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC") has made its decision in regard to your appeal of SLD's **Year 2002 Funding Commitment** Decision for the Application **Number** indicated above. This **letter** explains the basis of SLD's decision. The **date** of this letter begins the 60-day **time** period for appealing **this** decision to the Federal Communications Commission ("FCC"). *If your* letter of appeal included more **than one** Application Number, **please** note that for each application for which an appeal is **submitted**, a separate letter is sent.

Funding Request Number: 893066, 893067, 893068, 893069
Decision on Appeal: Denied in **full**
Explanation:

- You appeal the decision in your Funding Commitment Decision Letter denying your application, **as** your Form 471 was submitted **after the** Form 470 allowable contract date expired. **You state that the** Form 471 was mailed on 1/16/02 **as** indicated on the mail receipt, **and** concede to **mailing the Form** 471 signature page **after the** deadline. **You state** you did not realize the signature date **was** incorrect.
- During the **initial** review of **your** application you were contacted and asked to **provide the** establishing Form 470 application number for your Form 471. **You'** forwarded a correspondence, which confirmed Form 470 application number 21882000102234, for which the Allowable Contract Date **was** 1/14/2002. The **signature** date of your Form 471 application **was** 1/11/02, prior to the Allowable Contract **Date** of 1/14/2002, which **is a** violation of program **rules**. **Your** appeal **has not brought forth** persuasive information *that* your Form 471 application **was** denied in **error**, consequently your appeal **is** denied.

- **Your Form 470 Application Number 218820000402234 was posted on 12/17/2001.** In your Form 470 Receipt Notification **Letter**, SLD notified **you** that the **earliest date** upon which you could sign and submit your Form 471 was 1/14/2002. **You** have not claimed that **this Form 471** relates to a **different Form 470** other than the Form 470 indicated above. Consequently, SLD **denies** your appeal because your application did **not** comply with the competitive bidding requirement that your Form 470 be posted on the website for **28 days** prior to your **signing** and/or submitting your Form 471.
- You signed and/or submitted your Form 471 prior to the expiration of the 28-day **posting** period. FCC rules *require* that **except** under limited circumstances, **all Forms 470 received** be posted **on the** website for **28 days**, and that applicants carefully consider all bids received before selecting a vendor, **entering into an agreement** or **signing** a contract, and signing *and* submitting a Form 471. **See 47 C.F.R. §§ 54.504, 54.511(a), (c).** FCC rules further require that the Administrator send the applicant a confirmation when the Form 470 has **been** posted, and **inform** the applicant of **the** date after which the applicant may sign a contract with the vendor it selects. **See 47 C.F.R. § 54.504(b)(4).** These competitive bidding requirements help **ensure** that applicants receive **the** lowest pre-discount price from vendors. **See Federal-Bare Joint Board on Universal Service, CC Docket No. 94-45, Order on Reconsideration, 12 FCC Rcd 10095, 10098 ¶ 9 (1997).**

If you believe there is a basis for further examination of your application, you **may file an** appeal **with the** Federal Communications **Commission (FCC)** via United States Postal Service: FCC, Office of the Secretary, **445-12th Street SW, Washington, DC 20554.** If you are submitting your appeal to the FCC by other than United States Postal Service, check the **SLD web site** for more information. Please reference **CC Docket Nos. 96-45 and 97-21** on the first page of your appeal. The **FCC must RECEIVE your appeal WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER** for your **appeal to be filed in a timely fashion.** Further information and **new** options for filing **an** appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, **www.sl.universalservice.org.**

We thank you for your continued **support**, patience, and cooperation during the appeal process.

Schools and Libraries Division
Universal Service **Administrative** Company